

## Minutes - January 7, 2014 - 7:00 PM

The Regular Organizational meeting for the Town of Fowler was held on the above date with all members present. Also present were Town Clerk Sherrie Williams, Highway Superintendent Gary Williams, Justice Paul Lamson, Code Enforcement Officer Rick Whitford, Bookkeeper Gary Higgins, Peter Devine, Kathy Moses, Dustin Fayette, Vicky Cappellino, Mike Macaulay, & Herb Fuller.

Supervisor Cappellino called the meeting to order then proceeded with the opening prayer & the pledge of allegiance.

Justice Paul Lamson swore in newly elected Councilperson Lynn Bishop.

After discussion, a motion was made by Councilperson Rick Newvine to approve the December 3, 2013 & December 30, 2013 Meeting Minutes with 2 corrections & seconded by Councilperson Karen Simmons. Roll call vote showed Michael Cappellino; Yes, Rick Newvine; Yes, Karen Simmons; Yes, Lynn Bishop; Yes, Natalie Spilman; Yes. All in Favor. MOTION CARRIED.

Supervisor Cappellino reported on the 2014 recommended appointments, 2014 salary schedule, that the board meetings would be held on the first Tuesday of the month in 2014, & that mileage would be 49 cents per mile. After discussion, a motion was made by Councilperson Rick Newvine to approve the 2014 appointments, 2014 salary schedule, mileage at 49 cents per mile & seconded by Councilperson Karen Simmons. Roll call vote showed Michael Cappellino; Yes, Rick Newvine; Yes, Karen Simmons; Yes, Natalie Spilman; Yes, Lynn Bishop; Yes. All in Favor. MOTION CARRIED.

Page 2  
Minutes - 1/7/2014

Peter Devine reported on the CDBG grant. He reported that 1 project has been completed, 6 projects are in the process now, & by the end of March thirteen projects will be under way. There have been some delays & the outside work will be done when weather permits. The Board stated that the Town Code Enforcement Officer should be contacted before each inspection so that he will be included in the inspection process before payments are made to the contractors doing the work. He predicted that all projects will be completed in July. The Board thanked him for his report.

Vicky Cappellino had some issues with the grant process & the importance of inspections to protect the homeowners.

Supervisor Cappellino reported that the Gouverneur Fire Department Contract has not been received yet & he will check with the Town lawyer to see what the status is.

Supervisor Cappellino reported that Resolution #1 of 2014 to authorize the payment in advance of audit of claims of public utility services, postage, freight, express charges, and health insurance premiums needed to be addressed by the board. After discussion, a motion was made by Councilperson Natalie Spilman & seconded by Councilperson Rick Newvine to approve Resolution #1 of 2014 to authorize the payment in advance of audit of claims for public utility services, postage, freight, express charges, and health insurance premiums. Roll call vote showed Michael Cappellino; Yes, Rick Newvine; Yes, Karen Simmons, Yes, Natalie Spilman; Yes, Lynn Bishop; Yes. All in Favor.  
MOTION CARRIED.

Page 3  
Minutes- 1/7/2014

Code Enforcement Officer Rick Whitford reported that he issued 74 permits & 18 certificates of occupancy for 2013.

Bookkeeper Gary Higgins recommended that the board approve a procurement policy. The issue will be addressed at the next meeting.

Councilperson Karen Simmons reported for Beaver Patrol Officer Tim Prashaw that nothing is going on at this time for the department.

Councilperson Karen Simmons reported for the Dog Warden Neil Hooley that 4 complaints were issued & 2 warnings for the month. Three dogs were missing & all have returned home.

Councilperson Karen Simmons reported that she received an email from Darren Van House from Pinto.Mucenski.Hooper & Van House Auditors asking if the Town will be doing a review audit this year. Consensus of the board was for the Town to have a review audit done this year. She will contact the auditors & inform them.

Councilperson Karen Simmons reported that a policy by the Town needs to be in place concerning long term kennel dog care.

Justice Paul Lamson had an issue of ice on the steps at the Town Hall on Christmas day that could have turned into a liability issue for the Town.

Page 4  
Minutes - 1/7/2014

Highway Superintendent Williams reported that mother nature has been challenging the Highway Department with many issues including snow, ice, & down trees on the roadways. He stated the Highway guys have done a great job on the roads during the ice storm.

The board complimented the Highway Department on doing a very good job during the ice storm.

It was discussed that in the spring an ad will be put in the newspaper informing the residents of Fowler that the Highway Department will go around & chip the brush put next to the road during a specific period of time.

Councilperson Lynn Bishop reported that there is a street light out on the Little York Road. He asked if the Town sands the post office parking lot at Hailesboro Post Office. Superintendent Williams reported that the Town does not because a contractor has been hired to plow & sand the post office parking lot by the landowner.

Councilperson Natalie Spilman welcomed Councilperson Lynn Bishop to the board.

Councilperson Natalie Spilman has been working on the progress of getting a new Data Collector on board for the town.

Councilperson Natalie Spilman thanked National Grid for the great job they did restoring the power to the area.

## Page 5 - Minutes - 1/7/2014

Councilperson Rick Newvine would like the board to have quarterly meetings with Assessors.

The next regular meeting will be on February 4, 2014 at 7 PM at the Fowler Town Hall & a Land Use work session for the board will be on January 21, 2014 at 4:30 PM at the Fowler Town Hall.

Supervisor Cappellino asked the board about selling off the part of Town Yard that the Town does not use & selling the old Town dump property. The issue will be looked into.

Supervisor Cappellino asked the board about changing the Beaver Patrol Contract from 10 months to 6 month. Consensus of the board was for the Beaver Patrol Contract to stay at 10 months. An ad will be put into the newspaper asking for Beaver Patrol Bids to come in by the February 4, 2014 meeting.

The bills audited for the General Fund were #1 - #8 - \$20,703.17 & the Highway Fund #1 - #4 - \$5,696.38.

A motion was made by Councilperson Rick Newvine to adjourn the meeting at 9:30 PM & seconded by Councilperson Natalie Spilman. Roll call vote showed Michael Cappellino; Yes, Rick Newvine; Yes, Natalie Spilman; Yes, Karen Simmons; Yes, Lynn Bishop; Yes. All in Favor. MOTION CARRIED.

Michael Cappellino; Supervisor      Sherrie Williams; Town Clerk

Rick Newvine; Councilperson      Karen Simmons, Councilperson

Natalie Spilman, Councilperson      Lynn Bishop, Councilperson